



DUMFRIES, VIRGINIA

Virginia's Oldest Continuously Chartered Town
CHARTERED 1749 INCORPORATED 1961

17755 Main Street
Dumfries, Virginia 22026-2386
Tel: 703-221-3400 / Fax: 703-221-3544
www.dumfriesva.gov

MEMORANDUM

TO: Mayor and Town Council

FROM: Daniel E. Taber, Town Manager

DATE: February 1, 2012

RE: Town Manager's Report

During the month of January 2012 in addition to normal, everyday tasks, staff and I spent a lot of time dealing with issues surrounding the First Town Center Project, the DCJS grant administered through ENS, the FY 2012 mid-year budget review, and zoning enforcement matters. The following information provides more specific details on major issues and projects.

Ginn Park Project

The Department of Public Works Capital Improvement Plan Amendment dealing with the development of Ginn Park has been approved by the Planning Commission and will come before Town Council on February 7, 2012 for approval. With that last step, the initial stages of the park's development will begin with noticeable site work being started in early spring.

I am also pleased to advise you that the Port-O-Dumfries Homeowners Association is still very supportive of the Ginn Park Project and I am in negotiations with them to allow the Town use of a portion of their property that abuts the Ginn Park site. As soon as I can provide them with a boundary plat of the area involved, we should be able to move forward.

Potomac Landfill

It is my understanding that Potomac Landfill and the Virginia Department of Environmental Quality (DEQ) continues to meet regarding developing a consent order to settle Notices of Violation issued against the landfill. Some odor-related complaints have continued to come in over the past month but have reduced significantly in number since the spike in complaints in the fall of 2011. These complaints are forwarded to both the landfill and DEQ for their attention and action.

On January 28, 2012, representatives from the Potomac Landfill and DEQ attended a public meeting of the Town Council that was held specifically to address odors and other matters related to the operation of the landfill. There was significant information presented in open session that resulted in several follow up questions from council members. A lot of those questions dealt with specifics about what was being done to prevent a reoccurrence of some of the problems that had been mentioned during the landfill's initial presentation. At the direction

of Council, staff and I will be meeting with landfill personnel very soon to discuss landfill related matters

First Town Center Project

After considerable input and suggestions from staff over the past two months, Mr. Singh has submitted a significantly revised project concept that seems at this point to be a much better fit for the Town in a variety of different ways. We will continue to meet with Mr. Singh and his staff in an attempt to have him present his project to the Planning Commission on February 13th with a Public hearing before the Planning Commission set for March 12th.

Police Department Vacancies

I am extremely excited and proud to advise that all of the vacancies in the Dumfries Police Department have been staffed. As you know, over the past two years the department has pursued a recruitment and hiring plan that set high standards and expectations for personnel wanting to join the department. Those standards were non-negotiable and as a result, we have hired highly qualified and well-respected individuals to serve the citizens of Dumfries.

Mid-Year Budget Review

As mentioned earlier, a significant amount of staff time was spent on the mid-year budget review process. Several events impacted the budget that occurred after the FY 12 budget was developed and approved. Those events had to be addressed and resulted in many line-item transfers to properly reflect where the expenditures occurred. A separate, detailed report on the mid-year budget will be submitted for your review, comment, and approval.

Town Legislative Agenda

On January 31, 2012, I traveled to Richmond to speak before two Senate Committees on bills that were entered on behalf of the Town by State Senator Toddy Puller. Senate Bill 136 seeks authority for certain towns in the Commonwealth to hire individuals who have been retired from the Virginia Retirement System (VRS) as full-time Chiefs of Police without a reduction in their retirement benefits. Senate Bill 551 seeks authority for towns to offer a discount for payment of real property taxes in full on or before the due date of such tax. I am pleased to advise you that both of these bills were unanimously voted out of committee and will proceed to the next step in the legislative process.

Other Various Town Manager Activities for December

- Daily Administrative Responsibilities
- Staff Meetings
- Regular and Special Council Meetings
- Briefings and Meetings with Town Attorney On Several Issues
- Individual Meetings with Staff
- Individual Meetings and Telephone Conversations with Council Members

- Individual Meetings and Conversations with Citizens
- Review of YTD Budget
- FOIA Related Activities
- Several Personnel Related Meetings
- Grievance Hearing - Culpepper
- Town Association of Northern Virginia Meeting - Purcellville
- Town Center Project Meetings
- Senior Citizens Luncheon
- Line of Duty Death Act (LODA) Information Meeting
- DBA Meeting

Should you have any questions or concerns, please contact me.